

Whatsapp

1

Click on (Orders)

2

Then, Click on (View orders.)

Administration panel

Orders

Products

Customers

Marketing

Vendors

Search

07 Feb 2023 – 07 Mar 2023

View orders

View, process and print invoices slips for orders placed from your web site.

View Shopee orders

View, process and print invoices slips for orders placed from Shopee.

View Lazada orders

View, process and print invoices slips for orders placed from Lazada.

Sales reports

Detailed statistics on the sales.

Shipments

View and print packing slips for shipments created from orders.

Lalamove Orders

View and manage orders created in Lalamove

Return Shipments

DHL

Aramex Pickup

Manage and add Aramex Pickup.

City-Link Shipments (Call 03-5565-9999 for Pickup)

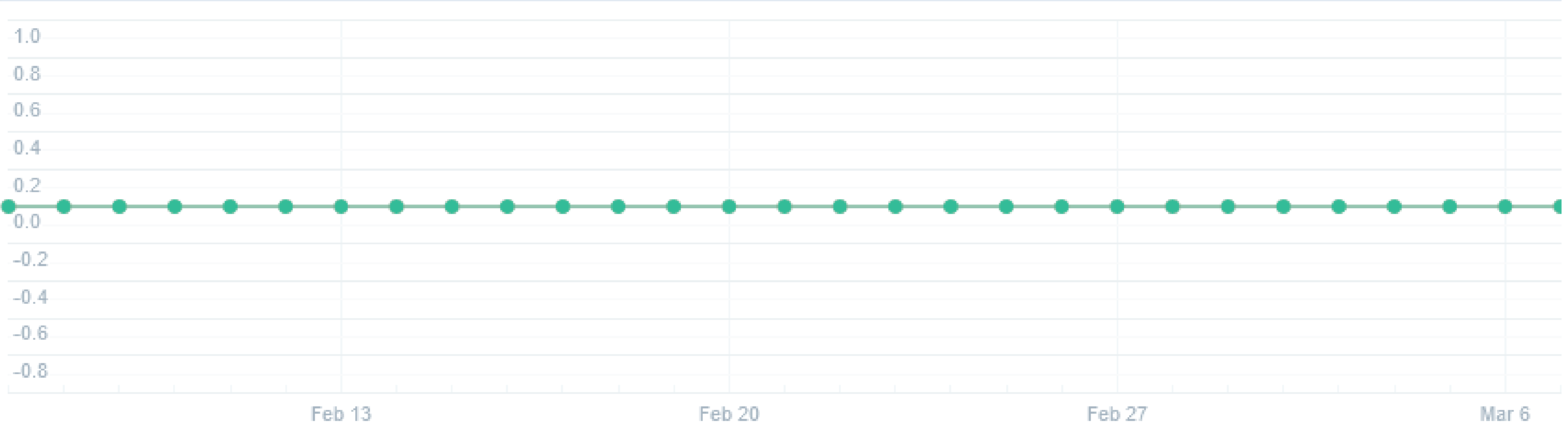
Customer Return Request

Return requests

View and process return requests from orders placed on your web site.

Statistics

Sales



Recent orders

All

Unpaid

Paid

Open

Processed

Ready to Ship

Shipped

Complete

Order Not Received

Failed

Declined

Backordered

Canceled

Awaiting call

SOT Breach

Return or Refund

Lost & Damaged

Open

Order #10000937 by

06/03/2023, 06.48.31 PM

RM591.77

Ready to Ship

Order #10000936 by

06/03/2023, 06.24.25 PM

RM126.66

Return or Refund

Order #10000929 by

15/02/2023, 10.13.06 AM

RM41.51

Orders

3

0, +3

Sales

RM0.00

Type here to search



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Administration :: Import data - A

Vendor: Baby Boo Store

Add-onsAdministrationDesign123

OrdersProductsCustomersMarketingWebsiteVendors

Search

Orders

ID	Status	Date	Customer	Phone	Delivery date	Current orders	Total
Order #10000937	Open	06/03/2023, 06.48.31 PM				0	RM591.77
Order #10000936	Ready to Ship	06/03/2023, 06.24.25 PM			0	RM126.66	
Order #10000929	Return or Refund	15/02/2023, 10.13.06 AM			0	RM41.51	
Order #10000784	Canceled	14/11/2022, 09.49.06 PM			0	RM9.41	

Gross total: RM769.35
Total paid: RM0.00

Search

Customer

Email

Phone

Total (RM)

SearchAdvanced search

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3

Click on the order that you want to contact

Administration :: Import data - A

Vendor: Baby Boo Store

OrdersProductsCustomersMarketingWebsiteVendors

Order #10000937

Total: RM591.77 / Baby Boo Store / 06/03/2023,06.48.31 PM

Save changes

4

Click on (Whatsapp)

Chat with customer

1. Whatsapp

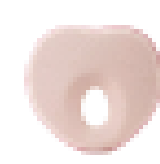
2. Viber

Customer information

Shipping address

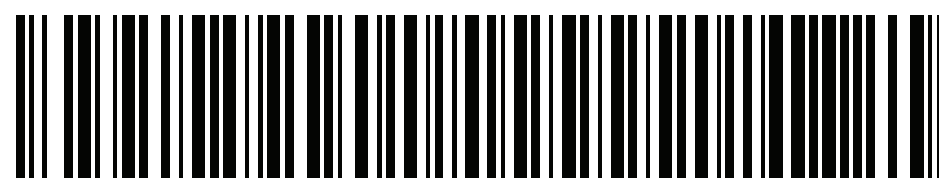
Billing address

GeneralAdd-onsDelivery date

Product	Price	Quantity	Subtotal
 HALOMAMA LOVE SHAPE BABY INFANT PILLOW (Pink) CODE:Baby002 Price in points: 100	RM1.00	1	RM1.00
			Totals
Subtotal:			RM1.00
Shipping cost:			RM590.77
Total:			RM591.77

Customer notes

Staff only notes


SM45MY9910000937

StatusOpen

Payment information

MethodC.O.D (Cashiers Check or Cash Only)

Manager

Type to search...

Shipping information

Baby Boo Store

MethodUPS

Tracking number

Carrier

Create detailed shipment >

Type here to search

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4

Click on (Whatsapp)

Chat with customer

1. Whatsapp

2. Viber

Customer information

Shipping address

Billing address

GeneralAdd-onsDelivery date

Product	Price	Quantity	Subtotal
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Subtotal:			RM1.00
Shipping cost:			RM590.77
Total:			RM591.77

Customer notes

Staff only notes


SM45MY9910000937

StatusOpen

Payment information

MethodC.O.D (Cashiers Check or Cash Only)

Manager

Type to search...

Shipping information

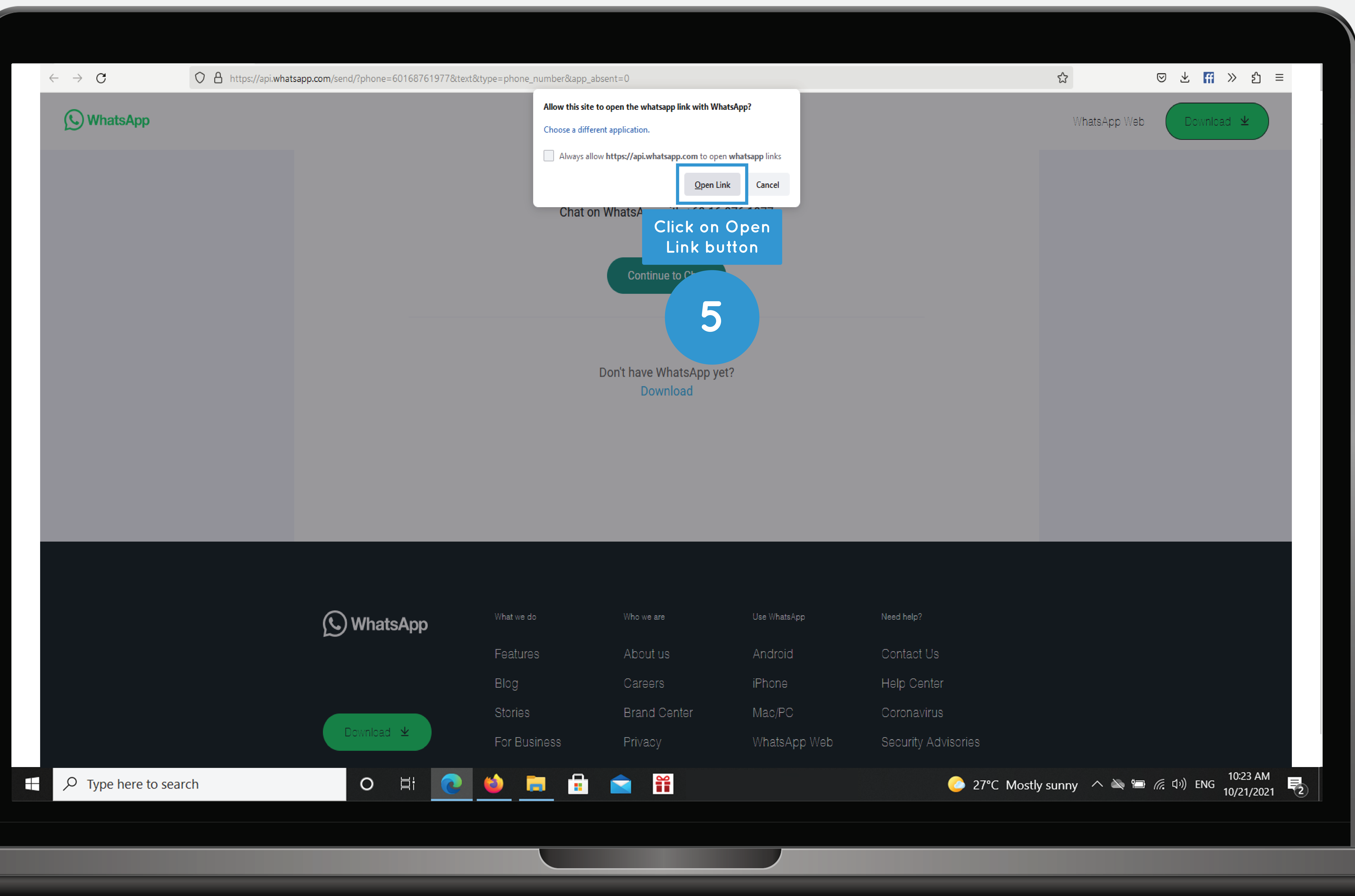
Baby Boo Store

MethodUPS

Tracking number

Carrier

Create detailed shipment >



Allow this site to open the whatsapp link with WhatsApp?

Choose a different application.

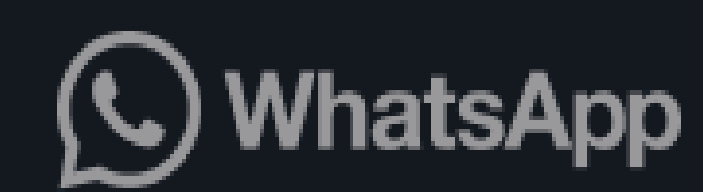
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Open Link Cancel

Click on Open Link button

5

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Privacy

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Contact Us

Help Center

Coronavirus

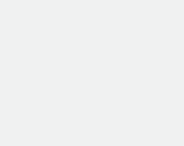
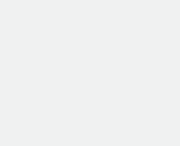
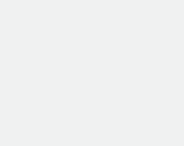
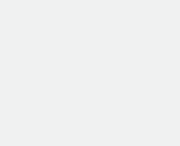
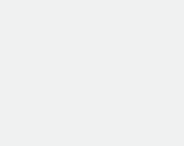
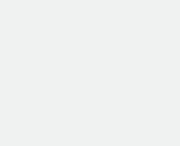
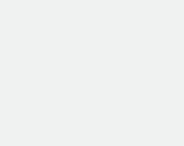
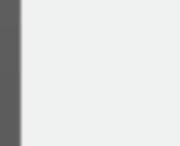
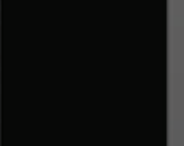
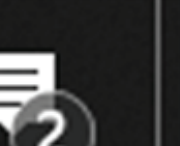
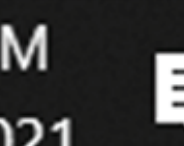
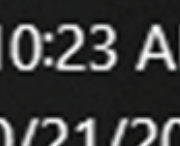
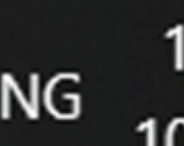
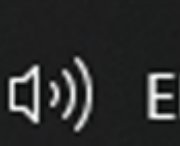
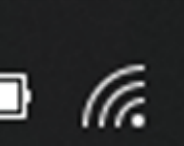
Security Advisories



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10/21/2021





WhatsApp

 WHATSAPP

Use WhatsApp on your computer


1. Open WhatsApp on your phone

2. Tap **Menu**  or **Settings**  and select **Linked Devices**

3. Tap on **Link a Device**


4. Point your phone to this screen to capture the code

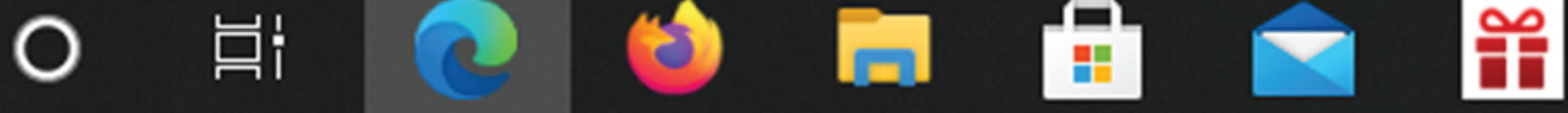
Log in to WhatsApp Web to share




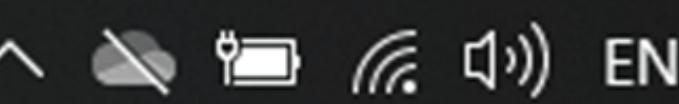
Scan a QR code using a Whatsapp scanner

6

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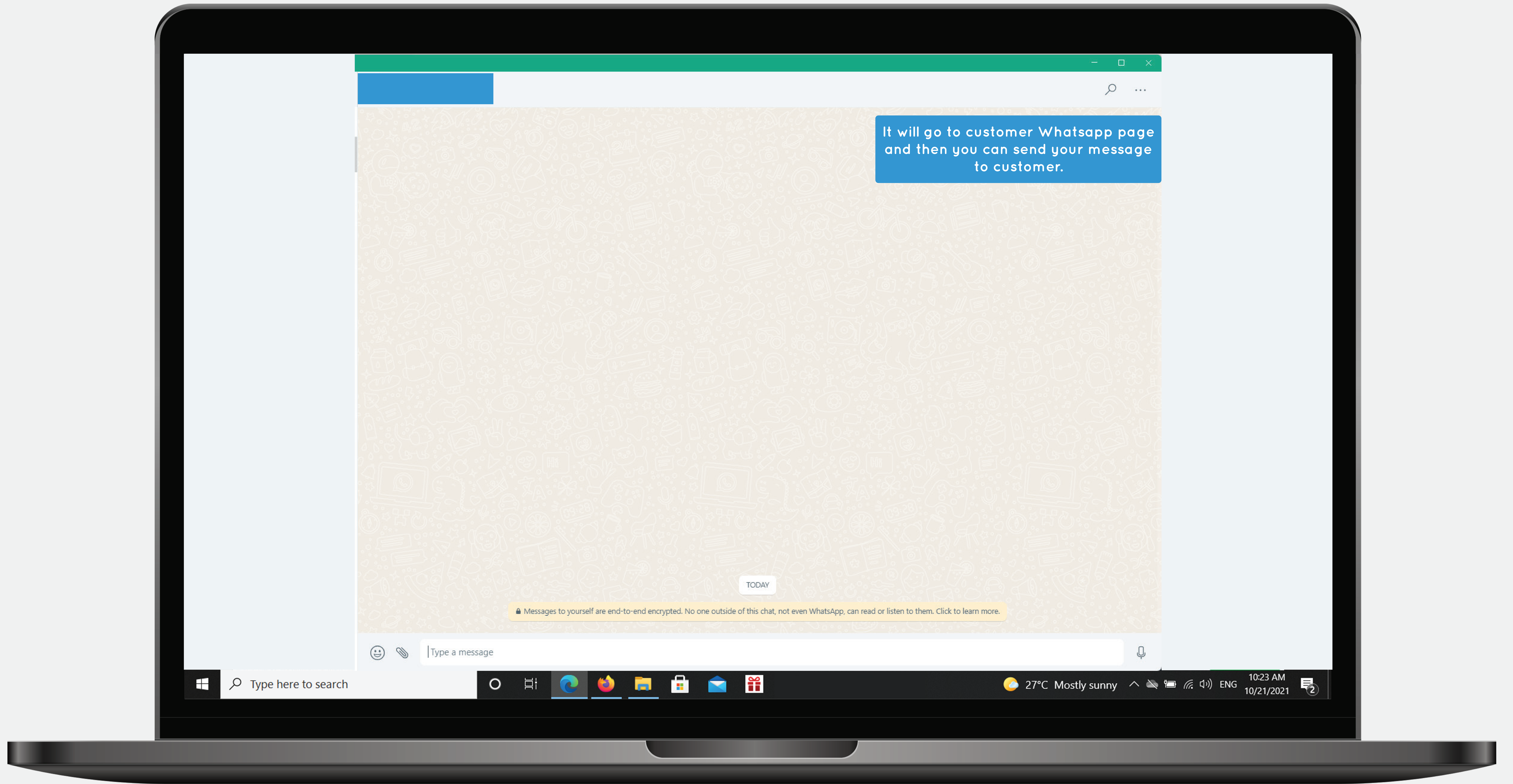
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ENG

10:23 AM
10/21/2021

 2



Viber

To using Viber, make sure you have
viber account and need to install
the viber for desktop

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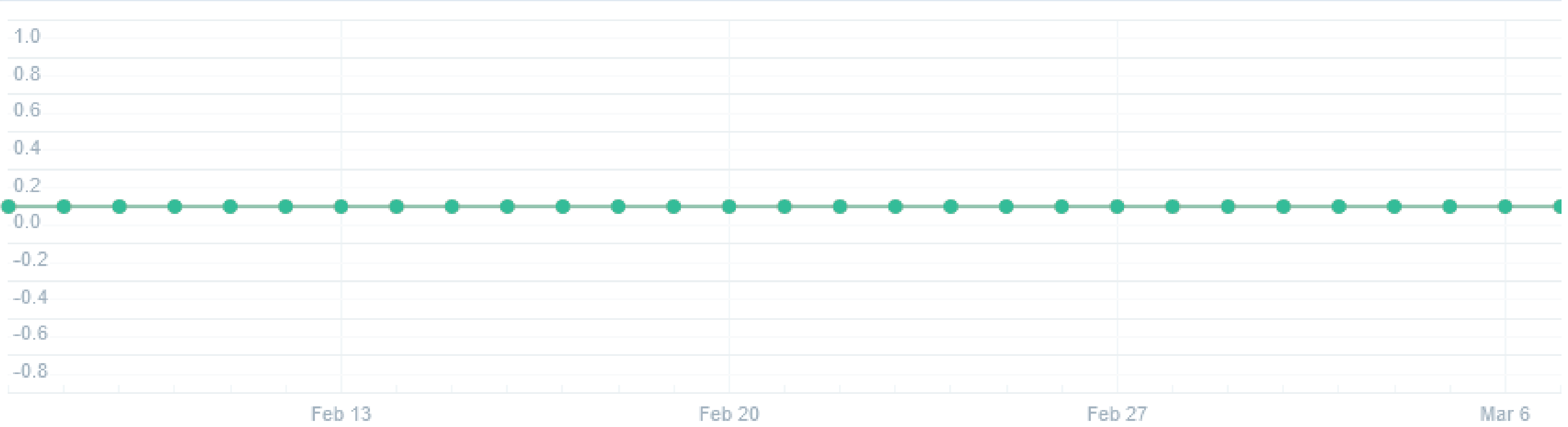
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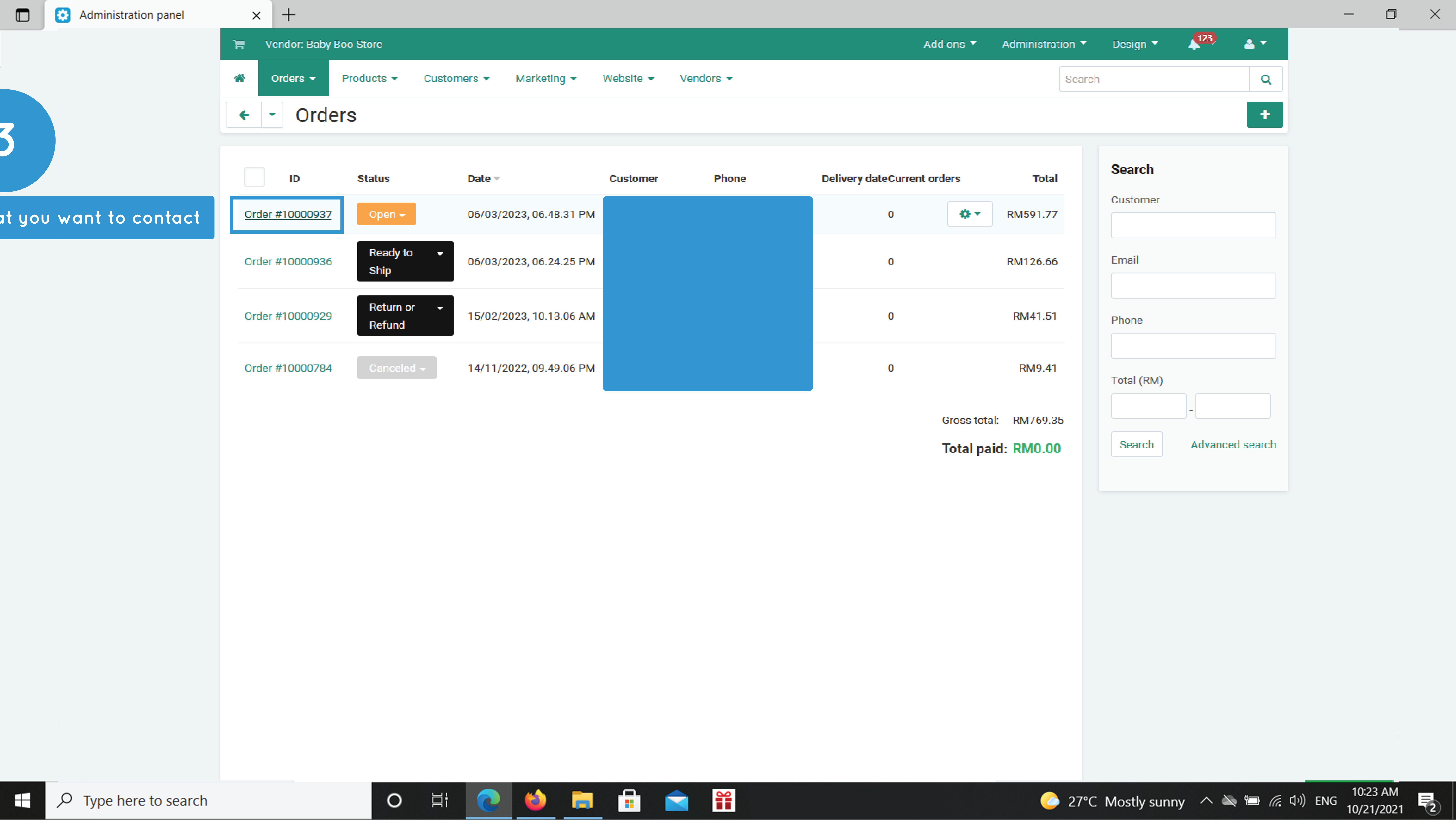


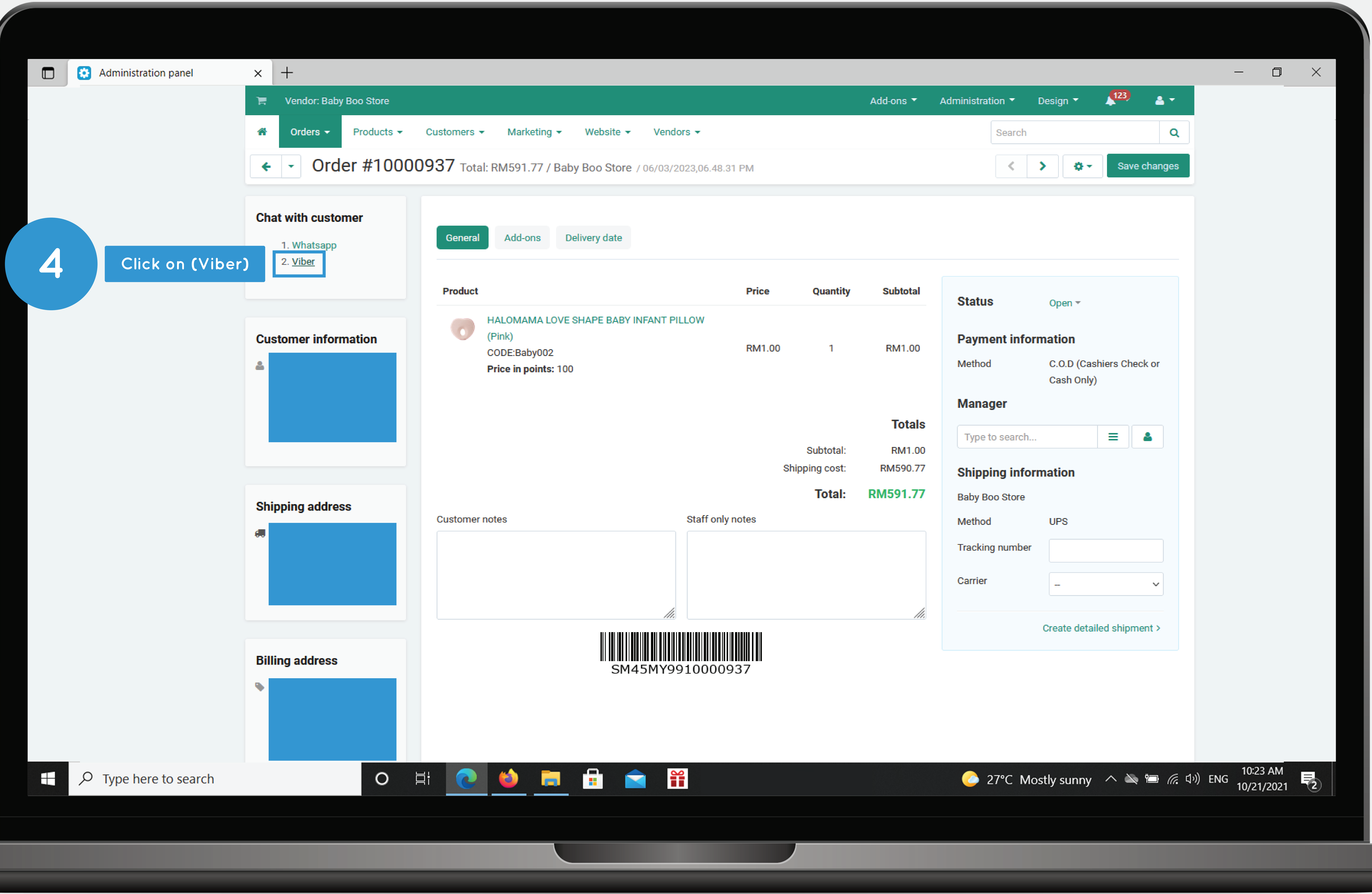
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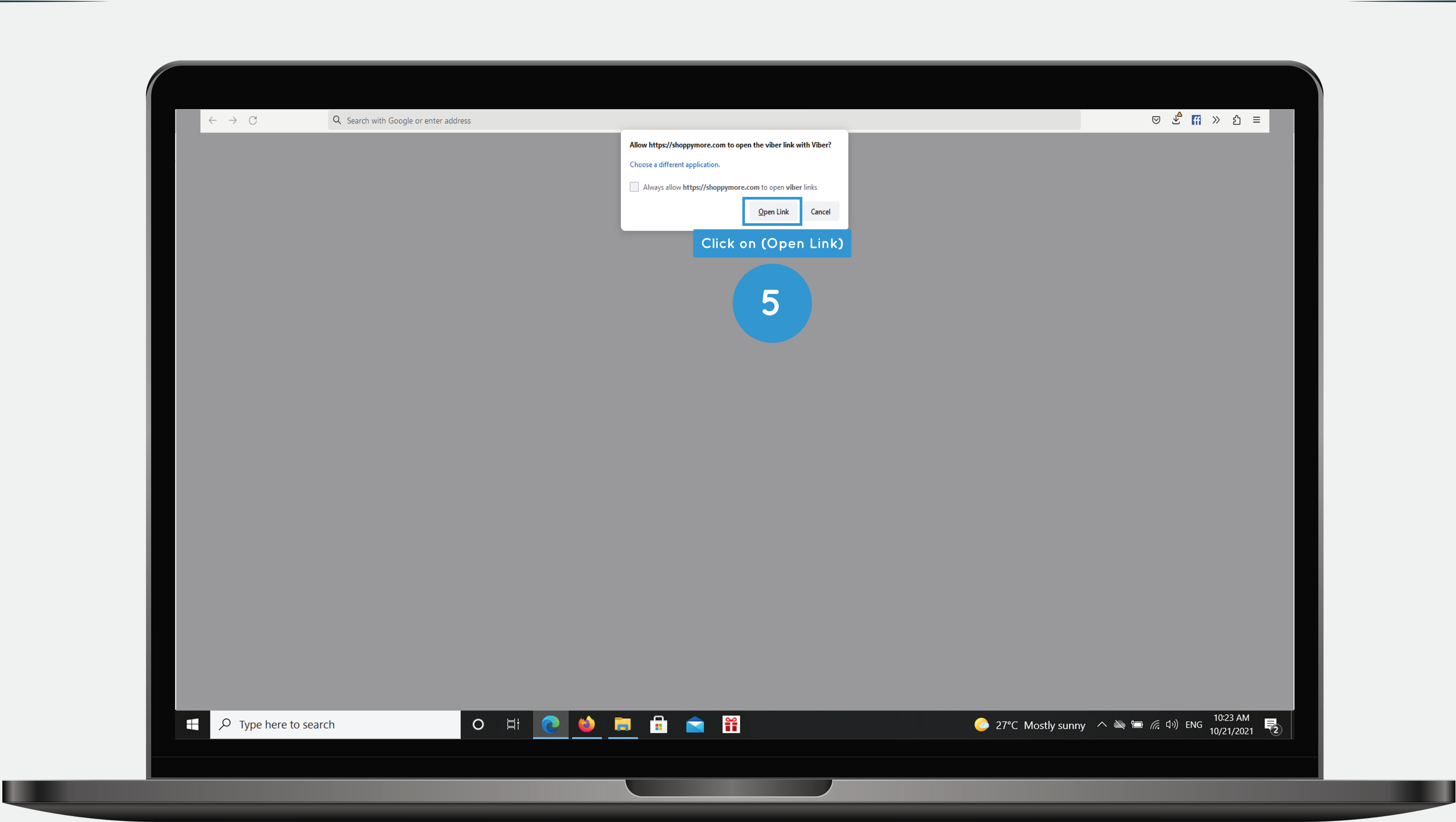
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Click on the order that you want to contact







Viber

Rakuten Viber

English

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[Don't have Viber on your phone? Click here](#)

2. Open the menu screen

3. Open the QR code reader and scan the code

[Learn more about activating Viber for Desktop](#)

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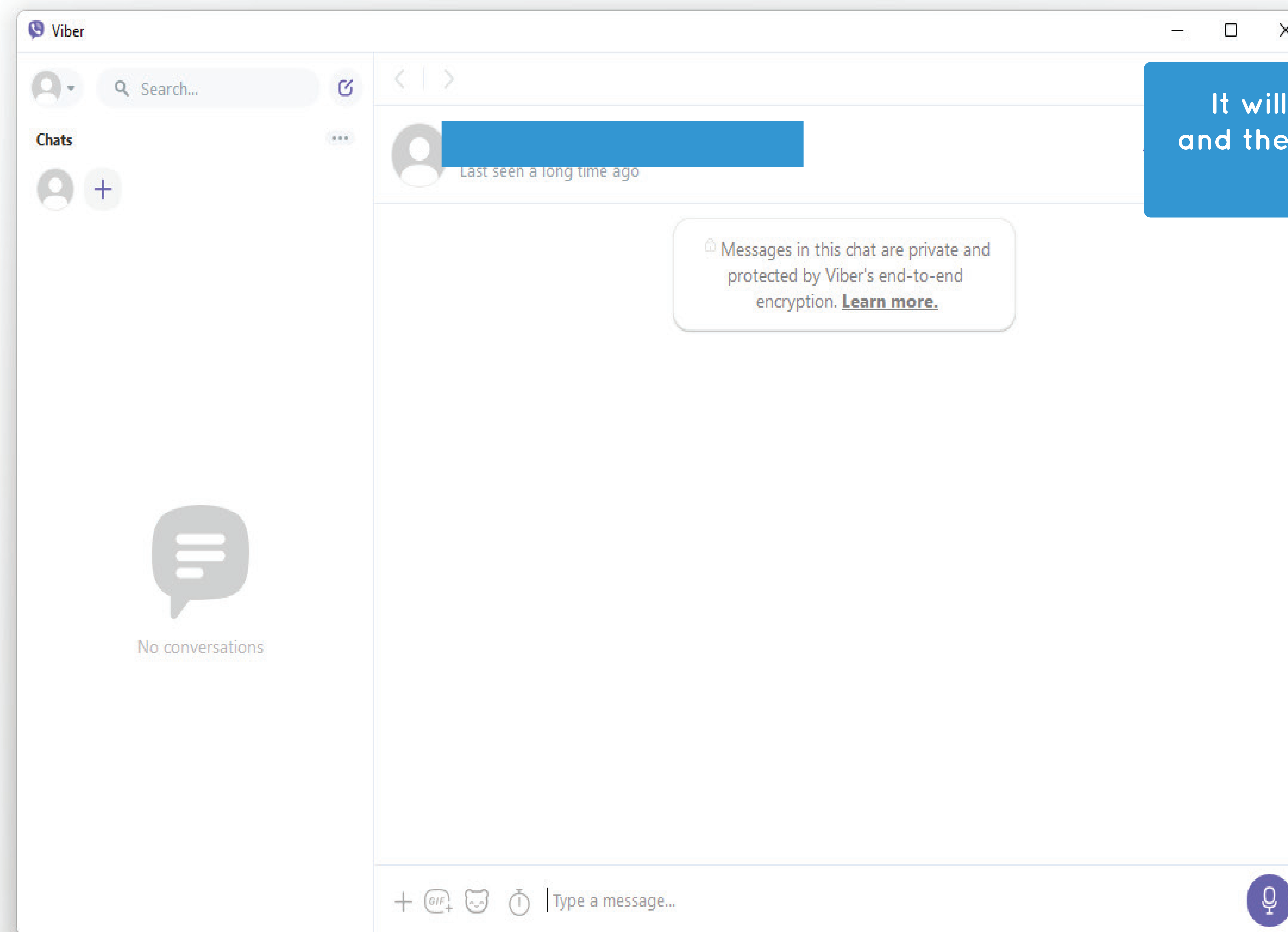
6

Windows logo

Type here to search

Taskbar icons: Edge, Firefox, File Explorer, Mail, Calendar, etc.

System tray: Weather (27°C Mostly sunny), Network, Volume, Date/Time (10:23 AM 10/21/2021), Notifications (2)



It will go to customer Viber page and then you can send your message to customer.